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Some suggestions for items or sections to include in your paper are:

- Paper title
- Authors details (including contact information so that readers can contact you directly should they have any queries)
- Executive summary or abstract
- Body of the paper – please try to include tables and figures in the text close to where they are referred to.
- Acknowledgements
- References
- Page numbers

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Final papers must be submitted to the Conference Secretariat by **Friday 22 August 2014**. Any papers received after this date will not be included in the Conference Proceedings.

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